



The Municipal Services Department is currently seeking qualified applicants to fill the position of full-time Laborer. Applications may be submitted through the City's [website](#) or in person at the Municipal Services Department building located at 1277 S. Odell Ave., Marshall, MO 65340. Please call 660-886-3945 between the hours of 7 am – 3 pm with any questions.

Position Title: Laborer

Department: Municipal Services

FLSA Status: Non-Exempt

Work Schedule: M-F 7:00 am – 3:00 pm
Infrequent additional hours as needed

Job Description Summary:

Perform various labor-intensive tasks in support of the repair and maintenance of city streets, sidewalks, and all other aspects of municipal infrastructure as needed and assigned.

Experience and Educational Requirements:

- Must possess a valid Driver's License
- High School Diploma or equivalent.
- Experience performing manual labor is preferred but not required.

General Job Duties:

The following are duties which are primarily assigned to the position of Laborer but may be required of any Municipal Services Street Department employee as needed to complete department projects.

- Load and unload various materials.
- Assist in the repair and maintenance of storm drains.
- Maintain and clean equipment and work areas.
- Shovel work including digging and spreading materials such as dirt, gravel, concrete, road sealer, cold patch, and hot asphalt.
- Lawn and tree care including cutting grass, weeds, and brush using a weed eater, chainsaw, push mower, riding mower, brush chipper, and other tools as needed.
- Use various small hand tools and power tools to complete tasks.
- Perform work zone operational duties including setting up and taking down zones, flagging, and other labor-oriented duties.
- Install and repair street signs and paint traffic control markings on streets, curbs, and City of Marshall parking areas.
- Assist in the removal of snow from various city streets, parking lots, and sidewalks as needed.
- On call time may be required.
- Other duties as assigned by department supervisors.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Ability to lift light and heavy objects (50 lbs. +) as required, climbs ladders, bends, squats, crawls, climbs, twists, kneels, and reaches both

to ground level and overhead. This position is subject to working in awkward positions and periods of prolonged walking, sitting or standing. The employee must have clarity of vision including three-dimensional vision, ability to identify and distinguish color and precise hand-eye coordination.

- Must be able to feel attributes of objects, hold, grasp, push, stand, walk, drive, reach with hands/arms, stoop, kneel, crouch, climb/balance and operate mechanical equipment or hand tools. Regularly required to have repetitive wrist, hand and /or finger movements. Regularly required to talk, listen, and accurately follow directions.

Work Environment:

- Outdoor year-round setting with exposure to inclement outdoor weather conditions.
- Frequent exposure to loud noise levels. Hearing protection will be provided and is required in environments where high noise levels are present.
- Exposure to traffic and other hazards. For this reason, strict adherence to Municipal Service Department Safety Policies is required at all times when on duty to ensure the safety of department employees and the public.

Expectations:

- Willing to learn and adhere to all safety and employment policies as required by the Municipal Services Department and the City of Marshall.
- Willing to wear appropriate personal protective gear at all times when on duty.

- Willing to accept direction from more experienced employees, Foremen, and Department Director.
- Willing to obtain a valid CDL with a minimum “B” classification and Air Brakes endorsement within 6 months of hire.
- Regular attendance is essential to the functions of this position.