

**TENTATIVE  
CITY COUNCIL AGENDA  
JULY 15, 2025  
6:00 P.M.**

**CITY OFFICE BUILDING  
214 N. LAFAYETTE, MARSHALL, MO 65340**

1. Oath of Office
2. Roll Call
3. Adoption of Agenda
4. Approve or Correct Regular Session Minutes of July 1, 2025
5. Committee Reports
  1. Public Relations and Public Safety Committee
  2. Municipal Services and Personnel Committee
  3. Property, Finance, Budget and Audit Committee
  4. Community Development and Code Committee
  5. City Administrator's Report
  6. Mayor's Report
6. APPA Certificate of Excellence Award Presentation
7. Business from the Audience – Limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Council may approach the microphone and state their name and comments.
8. Set 2025-2026 Tax Levy Public Hearing for August 19, 2025
9. Set Transportation Alternatives Program Grant Public Hearing for August 5, 2025
10. Resolutions
  1. Authorize City of Marshall to Enter Into an Agreement for On-Call Professional Engineering Services with Lamp Rynearson, Inc.
  2. Execute Utility Easement to Marshall Municipal Utilities for Utility Purposes Over Certain Real Property Located in Saline County, Missouri
  3. Approve Renewal of Employment Agreement with Updated Terms for the City Administrator
11. Ordinances
  1. Repeal Section 375.170 of the Code of Ordinances Relating to Bicycle Riding in the Business District - Second Reading
  2. Establish Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials – Second Reading
  3. Appropriation
12. Other Council Business
13. Executive Session Concerning Leasing, Purchase or Sale of Real Estate by a Public Governmental Body. RSMo. 610.021 (2)
13. Adjourn

Posted 7/11/2025  
1:00 p.m.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CITY OF MARSHALL, MISSOURI, TO ENTER INTO AN AGREEMENT FOR ON-CALL PROFESSIONAL ENGINEERING SERVICES WITH LAMP RYNEARSON, INC.**

WHEREAS, the City of Marshall, Missouri ("City") desires to retain a professional engineering firm to provide on-call engineering and consulting services for municipal projects as needed; and

WHEREAS, Lamp Ryneerson, Inc., a Nebraska Corporation with offices at 9001 State Line Road, Suite 200, Kansas City, MO 64114 ("Engineer"), possesses the necessary qualifications and has proposed to provide such services under the terms and conditions set forth in the attached Agreement; and

WHEREAS, the Agreement provides for a term of two (2) years with the option to renew for up to two (2) additional two-year periods, and includes terms governing the scope of services, compensation, insurance, indemnification, and other related matters; and

WHEREAS, the Mayor is authorized to execute contracts for the City of Marshall.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Marshall, Missouri, as follows:

1. The City Council approves the Agreement for On-Call Professional Engineering Services with Lamp Ryneerson, Inc., in substantially the form presented to the Council.
2. The Mayor is hereby authorized to execute the Agreement and any related documents on behalf of the City.
3. The City Administrator and other appropriate officials of the City are authorized to take all actions necessary to implement the Agreement, including issuing task orders and reviewing performance per the terms of the Agreement.

**PASSED** by the Council of the City of Marshall, Missouri, this      day of July, 2025.

/s/  
\_\_\_\_\_

President

**APPROVED** by the Mayor this    day of July, 2025.

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Mayor

**FILED** this    day of July, 2025.

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City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A UTILITY EASEMENT TO MARSHALL MUNICIPAL UTILITIES FOR UTILITY PURPOSES OVER CERTAIN REAL PROPERTY LOCATED IN SALINE COUNTY, MISSOURI.**

**WHEREAS**, the City of Marshall, Missouri (“City”), is the owner of certain real property located in Saline County, Missouri; and

**WHEREAS**, Marshall Municipal Utilities (“MMU”) requires a utility easement over said property for the installation, operation, maintenance, and repair of utility infrastructure; and

**WHEREAS**, the City Council finds it to be in the best interest of the City to grant such easement to MMU, and that the granting of said easement will promote the efficient and effective delivery of utility services to the public.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARSHALL, MISSOURI, AS FOLLOWS:**

**Section 1.** The Mayor is hereby authorized and directed to execute, on behalf of the City of Marshall, a Utility Easement to Marshall Municipal Utilities, in substantially the form attached hereto as *Exhibit A*, for a perpetual easement and right-of-way for utility purposes over the following described tract of land:

A perpetual utility easement forty-five feet (45’) in width over a tract of land in the Southwest Quarter of Section 10, Township 50, Range 21 West, Saline County, Missouri, being more particularly described as the south forty-five feet (45’) lying parallel and adjacent to the south line of Lots 1, 2, 3, 4, 5, and 6 of Block 6 of the Replat of Blocks 5 & 6 of Seargeant’s Addition, together with the south forty-five feet (45’) of the vacated twenty-five feet (25’) right of way on the east side of Grant Avenue and the south forty-five feet (45’) of the vacated ten feet (10’) right of way on the west side of Voorhees Avenue as described in Document #2025-0988 at the Recorder’s Office, Saline County, Missouri.

**Section 2.** The City Clerk is hereby directed to attest to the Mayor’s signature and to cause the executed easement to be recorded with the Recorder of Deeds for Saline County, Missouri.

**Section 3.** This resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** by the City Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2025.

President of the City Council

APPROVED by the Mayor of the City of Marshall, Missouri, this \_\_\_\_\_  
day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

FILED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARSHALL, MISSOURI, APPROVING THE RENEWAL OF THE EMPLOYMENT AGREEMENT WITH UPDATED TERMS FOR THE CITY ADMINISTRATOR AND AUTHORIZING THE MAYOR TO EXECUTE SAID AGREEMENT.**

**WHEREAS**, the City of Marshall, Missouri, previously entered into an Employment Agreement with the City Administrator, setting forth the terms and conditions of employment, including provisions for renewal; and

**WHEREAS**, the City Council has reviewed the current performance and service of the City Administrator and finds it in the best interests of the City to renew the Employment Agreement according to the renewal provisions and terms contained therein; and

**WHEREAS**, the City Council desires to authorize the Mayor to execute all necessary documents to effectuate the renewal of the City Administrator's contract with updated revisions;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, MISSOURI, AS FOLLOWS:**

**Section 1.** The City Council hereby approves the renewal of the City Administrator's Employment Agreement per the revised terms of the contract.

**Section 2.** The Mayor is hereby authorized to execute, on behalf of the City of Marshall, such documentation as may be necessary to confirm the renewal of the updated City Administrator's Employment Agreement.

**Section 3.** This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of the City Council

APPROVED by the Mayor of the City of Marshall, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Mayor

FILED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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City Clerk

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE REPEALING SECTION 375.170 OF THE CODE OF ORDINANCES OF THE CITY OF MARSHALL, MISSOURI, RELATING TO BICYCLE RIDING IN THE BUSINESS DISTRICT.**

**BE IT ORDAINED** by the City Council of the City of Marshall, Missouri, as follows:

**Section 1. Repeal of Section.**

Section 375.170 of the Code of Ordinances of the City of Marshall, Missouri, titled "Riding On Square Prohibited," is hereby repealed in its entirety.

**Section 2. Effective Date.**

This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the City Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of the City Council

APPROVED by the Mayor of the City of Marshall, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

FILED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, TO ESTABLISH A  
PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND  
SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS**

**BE IT ORDAINED** by the Council of the City of Marshall, Missouri as follows:

**Section 1. Declaration of Policy.** The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

**Section 2. Conflicts of Interest.**

- a. All elected and appointed officials, as well as employees of the City, must comply with conflict of interest statutes under Chapter 105 of the Missouri Revised Statutes as well as any other state law governing official conduct.
- b. Any member of the Council of the City who has a “substantial personal or private interest” in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the Clerk of such body and such disclosure shall be recorded in the ethics disclosure journal of the City as established by the Clerk. Substantial personal or private interest is defined as ownership by the individual, the individual’s spouse, or the individual’s dependent children, whether singularly or collectively, directly or indirectly, of:  
(1) ten percent (10%), or more, of any business entity; or (2) an interest having a value of Ten Thousand Dollars (\$10,000.00) or more; or (3) the receipt by the individual, the individual’s spouse, or the individual’s dependent children, whether singularly or collectively, of a salary, gratuity, or other compensation or remuneration of Five Thousand Dollars (\$5,000.00) or more, per year, from any individual, partnership, organization, or association within any calendar year.

**Section 3. Disclosure Reports.** Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel, if any, shall disclose the following information by May 1, or by the appropriate deadline as referenced in Section 105.487, RSMo., if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of Five Hundred Dollars (\$500.00), if any, that such person had with the City, other than compensation received as an employee or

payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City.

- b.** The date and the identities of the parties to each transaction known to the person with a total value in excess of Five Hundred Dollars (\$500.00), if any, that any business entity in which such person had a substantial interest, had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.
- c.** The chief administrative officer and the chief purchasing officer for the City, and candidates or applicants for those offices, also shall disclose in writing, by May 1, or by the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:

  - 1.** The name and address of each of the employers of such person from whom income of One Thousand Dollars (\$1,000.00), or more, was received during the year covered by the statement;
  - 2.** The name and address of each sole proprietorship that he or she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he or she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely-held corporation or limited partnership in which the person owned ten percent (10%), or more, of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%), or more, of any class of outstanding stock, limited partnership units or other equity interests; and
  - 3.** The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

#### **Section 4. Filing of Reports.**

- a.** The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

  - 1.** Every person required to file a financial interest statement shall file the statement annually, not later than May 1, and the statement shall cover the calendar year ending the immediately preceding December 31; provided

that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement;

2. Each person appointed to office shall file the statement within thirty (30) days of such appointment or employment covering the calendar year ending the previous December 31; and
  3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen (14) days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the City and the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

**Section 5. Filing of Ordinance.** A certified copy of this Ordinance, adopted prior to September 15, shall be sent within ten (10) days of its adoption to the Missouri Ethics Commission.

**Section 6. Effect on Other Ordinances.** That, in all other respects, the Code of Ordinances of the City of Marshall shall be and remain unchanged.

**Section 7. Effective Date.** This Ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

**PASSED** by the Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President

**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

**FILED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS.

BE IT ORDAINED by the Council of the City of Marshall, Missouri, as follows:

SECTION I. There is hereby appropriated out of the different funds as follows:

GENERAL FUND	\$ 172,733.09
SANITATION FUND	82,156.17
LIBRARY FUND	11,312.26
BAND FUND	13,732.74
PARK FUND	83,914.88
STREET FUND	48,991.20
AIRPORT OPERATING FUND	2,522.18
TOURISM	9,848.13
MARTIN COMMUNITY CENTER HAB CENTER FUND	3,534.78
PARK CAPITAL IMPROVEMENT CITY OFFICE	-
SOUTH ODELL SEWER ECONOMIC DEVELOPMENT	-
WATER OPERATING FUND	\$ 292,958.05
ELECTRIC OPERATING FUND	1,888,385.27
SEWER REVENUE FUND	254,055.09
INTERNET OPERATING FUND	204,462.46
NATURAL GAS OPERATING FUND	3,352.37
ELECTRIC RESERVES SEWER EQUIPMENT FUND	110,632.73
WATER SEGREGATED	

SECTION II. The City Clerk is hereby instructed to make out warrants in favor of the respective parties set out in the hereto attached lists and when said warrants are properly signed to deliver them to the proper parties.

PASSED by the City Council of the City of Marshall, Missouri, this 15th day of JULY, 2025.

\_\_\_\_\_  
President of the City Council

APPROVED by the Mayor of the City of Marshall, Missouri, this 15th day of JULY, 2025.

\_\_\_\_\_  
Mayor

FILED this 15th day of JULY, 2025.

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City Clerk