

CITY COUNCIL MINUTES
MARCH 4, 2025
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, March 4, 2025, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Pro Tem Craig Thompson, Council Members Drew Green, Jim Papreck, Charles Guthrey, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Elizabeth Bellamy and City Clerk Julie Lewis. Mayor Vincent Lutterbie excused absent.

Council Member Papreck made a motion, seconded by Allen, to adopt the agenda as written. A voice vote was taken with all in attendance in favor. Motion carried.

Council Member Brandt made a motion, seconded by Green, to approve the Work Session Minutes of February 18, 2025, Regular Session Minutes of February 18, 2025 and Special Session Minutes of February 20, 2025. A voice vote was taken with all in attendance in favor. Motion carried.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Cook said there will be a Code Enforcement Hearing on March 12, 2025 at 8:30 a.m.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Guthrey gave the Marshall Fire Department report for the month of February:

Fire Calls – 3	Rescue/Emergency Medical Calls – 25
Service Calls – 13	Cancelled En Route Calls – 3
False Alarm Calls – 8	Total Calls – 52

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Green gave the following Stormwater Tip:

Clean your sidewalks and patios with a broom, dustpan and garbage can instead
Of washing them with a garden hose. Where stormwater goes, everything flows!

Council Member Brandt said he would like to tentatively set a meeting for March 17, 2025 to start going over the 2025 street program.

Municipal Services Director Randy Cornine said they have finished driving all of the streets.

Council Member Green asked if the department plans to look into using PASER, a program that will help with street projects and coordinate with MMU in relation to street cuts.

Director Cornine said they plan to look into the programming for the 2026 street program.
PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:
No report.

CITY ADMINISTRATOR’S REPORT:

City Administrator JD Kehrman said there are a number of stormwater projects that Municipal Services crews will be working to complete including the ditch near Colby Avenue and a hole near LaPaz Grocery. If you have any stormwater issues, please call Municipal Services or City Hall.

Council Member Green asked about some green flags at the College and Miami intersection.

Mr. Kehrman said they are possible locates for the sidewalk project. An engineer has been engaged and a public meeting will be held regarding the project.

MAYOR’S REPORT:

No report.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM
MS4 PROGRAM UPDATE**

Council Member Brandt read the following update:

**UPDATE ON THE STATUS OF THE CITY OF MARSHALL STORMWATER
PROGRAM (MARCH 2025)**

Under the City’s Municipal Separate Storm Sewer System (MS4) permit issued by MDNR, the City is required to take steps for reducing nonpoint source pollution from stormwater runoff. These steps are divided into six areas: public outreach and education, public involvement, illicit discharge detection and elimination, construction site runoff control, post-construction runoff control and good housekeeping in municipal operations. One specific permit requirement is to provide the City Council with an annual update on the status of the program.

For many years, the City has had an active public outreach and education program where we have distributed information about stormwater quality protection through several mediums to several audiences. We continue to encourage our residents to always remember “Where stormwater flows, everything goes”. This year that included: information on the City web site, numerous Facebook posts, Chamber of Commerce newsletter tips, direct mail, assisting citizens with properly disposing of household hazardous waste, marking 224 stormwater inlets with “No Dumping, Drains to Stream”, letting over 120 citizens “touch a truck” while learning about

stormwater quality protection, and maintaining dog waste stations throughout the park system where approximately 2500 bags of pet waste were properly disposed of.

The City continues to investigate, trace and assist with the elimination of illicit discharges. These are when anything ends up in the stormwater collection system that is not from rain or snowmelt. This past year, there were nine reports investigated and resolved. The City did not complete the required dry weather field screening due to staff turnover and shortage. Our consultant will be working to train staff in this area so this can be corrected in the coming reporting year.

The stormwater program also works to reduce pollutants from construction projects. This program requires meeting with developers and contractors prior to development, extensive review of construction documents, permitting land disturbances, and construction oversight inspections to ensure no discharge of sediment or other pollutants from job sites. It also requires proper long-term stormwater management through detention and treatment of stormwater runoff. In this past year, Marshall has had more projects than ever before that have required the stormwater consultant's help in plan review and developer education. The City staff has worked diligently to ensure that stormwater management is considered at each stage of the development process to keep the City in compliance with our MS4 permit.

Municipal Services staff also worked to reduce pollutants by completing over 1628 hours of street sweeping, over 1239 hours of stormwater inlet cleaning, and 1023 hours of picking up litter from the right-of-way. The annual review of the program identified the need for more comprehensive staff training – all maintenance staff including Parks and Municipal Utilities are required to receive training (in addition to Municipal Services staff) and all 11 required training topics must be covered. The annual review also identified the need for maintenance facility Stormwater Pollution Prevention Plans. Both of these requirements were updated when the last permit was issued, and the local program needs to be updated accordingly.

ORDINANCES

An ordinance entitled “AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY FROM I-L LIGHT INDUSTRIAL DISTRICT TO I-H HEAVY INDUSTRIAL DISTRICT” was given its second reading by title only and put to its final passage and approval upon motion of Guthrey, seconded by Green. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye. The ordinance is thereupon declared passed and so endorsed by the President Pro Tem of the Council, approved by the Mayor Pro Tem and numbered Ordinance No. 8876.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Papreck made motion, seconded by Allen, to take the ordinance to a second reading. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt, Cook and Green voting aye. Motion carried.

Ordinance No. 8877 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Green. A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook, Green and Papreck voting aye. The ordinance is thereupon declared passed and so endorsed by the President Pro Tem of the Council and approved by the Mayor Pro Tem.

OTHER COUNCIL BUSINESS

There being no other Council Business, Council Member Swisher made a motion, seconded by Council Members Allen and Guthrey, to enter into Executive Session concerning hiring, firing, disciplining or promoting of particular employees by a governmental body. RSMo. 610.021 (3). A roll call vote was taken with Thompson, Allen, Swisher, Brandt, Cook, Green, Papreck and Guthrey voting aye. Motion carried and the meeting went into Executive Session at 6:20 p.m.

At 7:40 p.m., The Marshall City Council returned to Regular Session with the following members present: Mayor Pro Tem Craig Thompson; Council Members Drew Green, Jim Papreck, Charles Guthrey, John Allen, Nathan Swisher, Dan Brandt and Steve Cook.

Council Member Papreck made a motion, seconded by Cook, to adjourn the meeting. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 7:43 p.m.

Julie A. Lewis
City Clerk