

CITY COUNCIL MINUTES
APRIL 15, 2025
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, April 15, 2025, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Pro Tem Craig Thompson; Council Members Drew Green, Jim Papreck, Charles Guthrey, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Counselor Elizabeth Bellamy and City Clerk Julie Lewis. Mayor Vincent Lutterbie and City Administrator JD Kehrman excused absent.

Council Member Guthrey made a motion, seconded by Allen, to adopt the agenda as written. A voice vote was taken with all in attendance in favor. Motion carried.

Council Member Swisher made a motion, seconded by Papreck, to approve the Regular Session Minutes of April 1, 2025. A voice vote was taken with all in attendance in favor. Motion carried.

COMMITTEE REPORTS

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Papreck reported revenues are at \$7.3 million or 55% of budgeted amounts and expenditures are at \$9.2 million or 65% of budgeted amounts. The numbers are evening out and looking good.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Cook gave the Inspection Department Permit Report for March:

Building Permits – 20	Electrical Permits – 13
Mechanical Permits – 2	Plumbing Permits – 8
Abandoned Property Registration – 1	Total – 44

Estimated construction value is \$5,190,336; permit fees collected totaled \$10,870.25

Council Member Cook gave the Code Enforcement Summary for March:

Accumulations/Junk/Debris – 3	Fire & Life Safety – 1
Property Maintenance – 4	Unregistered/Junk Vehicle – 1
Vacant/Abandoned Property - 1	Total Citations Issued – 10

The Board of Building Code Enforcement will conduct hearings on April 23rd at 8:30 a.m.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Guthrey gave the Marshall Police Department report for the month of March:

Traffic Stops: 205
Citations 20
Arrests 10
DWI and Other Traffic 6

Warrants:
Municipal Court 10

Officers Calls for Service – 2155 Average of 69 calls per day
Police Reports Taken – 148 Average of 4 reports per day
Arrests – 29

Animal Shelter:

Citations – 1	Dogs and Puppies Picked Up – 14
Cats Picked Up – 0	Dogs Returned to Owners – 7
Dogs Adopted – 4	Cats Returned to Owners – 0
Cats Adopted – 0	

Council Member Cook asked how many dogs, on average, are at the shelter at any one time.

Chief Donnell said the Animal Shelter has an average of 20 dogs at any one time.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt said the Household Hazardous Waste Drop Off, supported by Missouri Department of Natural Resources and Region F Solid Waste Management District, takes place on the fourth Wednesday of each month at 26253 245th Road, Marshall. The service is by appointment only. For a list of accepted items and to make an appointment, please call Municipal Services at 660-886-3945.

The 2025 Street Program has been put out for bids, bids will be opened on April 23rd at 2 p.m.

RTS Waste Services began picking up yard waste on April 1st. The Compost Area is now on the summer hours schedule of Monday through Friday 7 am until 4 pm and Saturday 7 am until noon.

Council Member Green said the Airport agricultural operator agreement has been finished and includes changes to the nightly tie down rates. Surveillance cameras will be installed next week.

CITY ADMINISTRATOR:

No report.

MAYOR'S REPORT:

No report.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

CERTIFICATION OF ELECTION RESULTS

General Election
SALINE COUNTY
April 8, 2025
CERTIFICATION

Official Results of the April 8, 2025 General Municipal Election
I, Brittini Allison Burton, Saline County Clerk, do hereby affirm the following election results are accurate and have been certified on the date beginning 15th day of April, 2025

/s/ Brittini Allison Burton
Brittini Allison Burton, Saline County Clerk and Election Authority

City of Marshall Ward 1 Council Member

Harold Clayton 88
John Allen Jr. 105

City of Marshall Ward 2 Council Member

Nathan Swisher 111
Bob Gauert Write In 24

City of Marshall Ward 3 Council Member

Jeremy Gibson 75
Kristen Riley 65

City of Marshall Ward 4 Council Member

Harold Simmons 57

Council Member Brandt made a motion, seconded by Allen, to approve the Certification of Election Results as presented. A voice vote was taken with all in attendance in favor. Motion carried.

ORDINANCES

An ordinance entitled “AN ORDINANCE APPROVING AND ACCEPTING THE FINAL PLAT MoPEP ADDITION, A REPLAT LOCATED AT BLOCKS 5 AND 6 SERGEANT’S ADDITION IN MARSHALL, MISSOURI, AS SURVEYED AND PLATTED BY JAMES R. JEFFERIES, PROFESSIONAL LAND SURVEYOR (P.L.S.), DATED FEBRUARY 2, 2025” was given its first reading by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom said he would like to request two readings this evening so the project will remain on schedule.

Council Member Brandt said the Planning Commission held a Public Hearing and there were no comments made.

Council Member Brandt made a motion, seconded by Cook, to take the ordinance to a second reading. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye. Motion carried.

Ordinance No. 8880 entitled “AN ORDINANCE APPROVING AND ACCEPTING THE FINAL PLAT MoPEP ADDITION, A REPLAT LOCATED AT BLOCKS 5 AND 6 SERGEANT’S ADDITION IN MARSHALL, MISSOURI, AS SURVEYED AND PLATTED BY JAMES R. JEFFERIES, PROFESSIONAL LAND SURVEYOR (P.L.S.), DATED FEBRUARY 2, 2025” was given its second reading by title only and put to its final passage upon motion of Papreck, seconded by Green. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt, Cook and Green voting aye. The ordinance is thereupon declared passed and so endorsed by the President Pro Tem of the Council and approved by the Mayor Pro Tem.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Guthrey made a motion, seconded by Allen, to take the ordinance to a second reading. A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook, Green and Papreck voting aye. Motion carried.

Ordinance No. 8881 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Green, seconded by Papreck. A roll call vote was taken with Thompson, Allen, Swisher, Brandt, Cook, Green, Papreck and Guthrey voting aye. The ordinance is thereupon declared passed and so endorsed by the President Pro Tem of the Council and approved by the Mayor Pro Tem.

UNFINISHED BUSINESS

Mayor Pro Tem Thompson presented service plaques to outgoing Council Members Cook and Guthrey. He thanked each of them for their service to the City.

Council Member Cook made a motion, seconded by Swisher, to adjourn sine die at 6:20 p.m. A voice vote was taken with all in attendance in favor. Motion carried.

APRIL 15, 2025

The Oath of Office was administered by City Clerk Julie Lewis to John Allen Jr., Council Member Ward 1; Nathan Swisher, Council Member Ward 2; Jeremy Gibson, Council Member Ward 3; and Harold Simmons, Council Member Ward 4.

Certificates of Election were presented to the newly elected Council Members.

The roll was called with the following members of the City Council present: Mayor Pro Tem Craig Thompson; Council Members Drew Green, Jim Papreck, Jeremy Gibson, John Allen, Nathan Swisher, Dan Brandt and Harold Simmons; City Counselor Elizabeth Bellamy and City Clerk Julie Lewis. Mayor Vincent Lutterbie and City Administrator JD Kehrman excused absent.

Mayor Pro Tem Thompson asked for a nomination for Mayor Pro Tem.

Council Member Brandt made a motion, seconded by Papreck, to elect Council Member Craig Thompson as Mayor Pro Tem. A voice vote was taken with all in attendance in favor. Motion carried.

GRIEVANCE BOARD ELECTION

Mayor Pro Tem Thompson asked for two nominations for the annual Grievance Board Election. Council Members Swisher and Allen served last year.

Council Member Simmons made a motion to nominate Council Member Allen to serve on the Grievance Board. Council Member Allen made a motion to nominate Council Member Swisher to serve on the Grievance Board. Council Member Green seconded the motions. A roll call vote was taken with all in attendance in favor. Motions carried. Council Members Allen and Swisher will serve on the Grievance Board for 2025-2026.

OTHER COUNCIL BUSINESS

Mayor Pro Tem Thompson asked Council Members to think about the possibility of changing the regular meeting time to 5:30 p.m. Council Members discussed the meeting time.

Council Member Green said he has spoken with the Mayor and would like to suggest Jeremy Gibson be assigned to the Public Safety Committee and Harold Simmons be assigned to the Code Committee.

There being no other Council Business, Council Member Green made a motion, seconded by Allen, to adjourn. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 6:25 p.m.

Julie A. Lewis
City Clerk