

CITY COUNCIL MINUTES
APRIL 1, 2025
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, April 1, 2025, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Pro Tem Craig Thompson; Council Members Drew Green, Jim Papreck, Charles Guthrey, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Elizabeth Bellamy and City Clerk Julie Lewis. Mayor Vincent Lutterbie excused absent.

Council Member Brandt made a motion, seconded by Guthrey, to adopt the agenda as written. A voice vote was taken with all in attendance in favor. Motion carried.

Council Member Swisher made a motion, seconded by Green, to approve the Regular Session Minutes of March 18, 2025. A voice vote was taken with all in attendance in favor. Motion carried.

COMMITTEE REPORTS

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following Stormwater Tip:

Buy household and garden products that are “least toxic” to the environment.
Where stormwater flows, everything goes!

The Municipal Services and Personnel Committee met on March 25, 2025 to discuss the 2025 street program and airport operations.

Council Member Brandt gave details of the proposed 2025 street program and indicated funding the program will be more difficult due to rising costs. The funding for this year’s program will come from the General Fund. To continue funding future street programs, with over 100 miles of streets, the City may have to propose a sales tax.

Council Member Green spoke about the budgeted amounts for street work and said the City will run out of funding for street work within the next three to five years. Our streets are in bad shape. He would like to propose a 1 cent sales tax with approximately \$1 million going directly to streets annually. He would also propose a sunset on the sales tax so that it does not go on forever. It has been about 10 year’s since the City has passed a sales tax. The Council would like to hear from the citizens if they would like a 1 cent tax or a half cent tax. Ballot language will reflect the funding is to be used for street purposes.

Council Member Green said the Committee is currently reviewing agricultural operator contracts. There is a great deal of activity at the airport so the Committee is recommending the purchase of surveillance cameras later in this meeting. The cameras will give hard evidence of any discrepancies that occur. Due to liability issues, the Committee would like to see the cameras in place prior to the ag season starting. The City has been working with MoDOT and FAA regarding getting our airport up to standards.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

No report.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Cook reported there will be Board of Building Code Enforcement hearings on April 23, 2025 at 8:30 a.m.

Council Member Cook said the next item he has is something he is very excited about. Council Member Cook introduced Marshall Main Street President Rebecca Adams.

Marshall Main Street President Rebecca Adams gave an update on the Marshall Main Street Program. A town hall meeting was held on March 3, 2025 with over 50 people attending. Missouri Main Street gave a presentation and 20 goals were established based on organization, promotion, design and economic vitality. Missouri Main Street and the USDA will be here on June 16th and 17th for a 2 day workshop. They will bring an architect, a marketing and brand guru and someone who specializes in economic development. Free resources and training will be provided to property owners and 2 or 3 properties will be chosen for free architectural renderings, design and branding services. The State of Missouri may be passing a Revitalizing Downtown and Main Street Act under which Marshall would qualify for rural development, a 30 percent tax credit for development of second floor housing around the square. This is something that will bring life back to the square and increase revenue. Marshall Main Street is doing a project that will place hanging flower baskets on 45 poles around the square. Community members have been asked to consider sponsoring a pole and 24 have been sponsored so far. Sponsorship is \$250 for two brackets, 2 hanging baskets and a plaque. The baskets will need to be watered regularly so Council was asked if City crews would be able to help.

Several Council Members volunteered to sponsor poles.

Ms. Adams thanked the Council.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Guthrey gave the Marshall Fire Department Report for the month of March:

Fire – 16	Rescue & EMS – 11	Hazardous Conditions – 7
Service Calls – 10	Good Intent Calls – 5	False Alarm/False Calls – 2
Total Calls – 51		

Outdoor burning is not encouraged right now.

CITY ADMINISTRATOR’S REPORT:

City Administrator JD Kehrman said a dedicated transportation sales tax is, by law, restricted to those activities as they pertain to resurfacing and rebuilding streets. A sunset provision added to the sales tax puts the power in voters hands. Voters will notice right away if the city stops making an aggressive attempt to fix streets and will have the power to correct the issue at the next election by not renewing the tax.

MAYOR’S REPORT:

No report.

BUSINESS FROM THE AUDIENCE

Marshall Tourism Coordinator Rebecca Adams gave a brief history of Pennytown and said she has been working with them to restore their cemetery after it was vandalized. A representative of the State Preservation Office will be at Fairview Cemetery next Saturday for a workshop about cleaning & preserving headstones. There are 33 African American cemeteries within Saline County and all are dilapidated, the program will be expanded county wide.

Claude Fields, resident of Marshall, inquired about the proposed housing development near West Vest.

City Administrator JD Kehrman said the developer has submitted a revised preliminary plat, indicating the development will be done in phases, which will be submitted to the Subdivision Advisory Board.

DISCUSSION AND APPROPRIATE FOLLOW UP

2025 STREET PROGRAM:

Council Member Brandt said he would like to get Council’s approval for the 2025 Street Program so that the bid process can be started and work can be completed prior to the start of school in the fall.

Council Member Brandt made a motion, seconded by Papreck, to approve the 2025 Street Program. A voice vote was taken with all in attendance in favor. Motion carried.

BIDS – MARSHALL AIRPORT SURVEILLANCE CAMERAS:

Mayor Pro Tem Thompson said the Municipal Services Department is requesting Council approval for the purchase of surveillance cameras at the Municipal Airport. Two bids were received and it is the recommendation to accept the bid of Hudson Home Protection in the amount of \$13,615.00.

Council Member Green explained the need for the cameras and gave details of the proposed system.

Council Member Green made a motion, seconded by Papreck, to accept the bid of Hudson Home Protection in the amount of \$13,615.00 for surveillance cameras at the Marshall Airport. A voice vote was taken with all in attendance in favor. Motion carried.

BIDS – MARSHALL AIRPORT HAY HARVESTING FOR 2025-2026:

Mayor Pro Tem Thompson said the Municipal Services Department received bids for cutting, baling and removing hay at the Marshall Airport for 2025 and 2026.

It is the recommendation to accept the bid of Joshua Crank in the amount of \$10,810.00.

Council Member Papreck inquired about the frequency of hay cutting.

Council Member Green said wording has been added to the contract specifying the first date in which it must be cut along with height requirements.

Council Member Papreck made a motion, seconded by Allen, to accept the bid of Joshua Crank in the amount of \$10,810 for cutting, baling and removing hay at the Marshall Airport for 2025 and 2026. A voice vote was taken with all in attendance in favor. Motion carried.

RESOLUTIONS

A resolution entitled “A RESOLUTION AUTHORIZING MARSHALL MUNICIPAL UTILITIES TO ENTER INTO A REAL ESTATE PURCHASE AND SALE AGREEMENT WITH CRESCENT REALTY CORPORATION FOR THE ACQUISITION OF PROPERTY LOCATED AT 388 NORTH MIAMI AVENUE, MARSHALL, MISSOURI” was read by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom said the purchase will be used for the MEC project.

Council Member Papreck made a motion, seconded by Guthrey, to approve the resolution. A roll call vote was taken with Brandt, Cook, Green, Papreck, Guthrey, Thompson, Allen and Swisher voting aye. The Resolution is thereupon declared passed and so endorsed by the President Pro Tem of the Council, approved by the Mayor Pro Tem and numbered Resolution No. 2025-5.

A resolution entitled “A RESOLUTION AUTHORIZING MARSHALL MUNICIPAL UTILITIES TO EXECUTE A MASTER SERVICES AGREEMENT WITH TOTH AND ASSOCIATES, INC.” was read by title only.

Marshall Municipal Utilities General Manager Jeff Bergstrom said the agreement will allow MMU to have an engineer of record if projects come up.

Council Member Green made a motion, seconded by Allen, to approve the resolution. A roll call vote was taken with Cook, Green, Papreck, Guthrey, Thompson, Allen, Swisher and Brandt voting aye. The resolution is thereupon declared passed and so endorsed by the President Pro Tem of the Council, approved by the Mayor Pro Tem and numbered Resolution No. 2025-6.

ORDINANCE

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Papreck made a motion, seconded by Guthrey, to take the ordinance to a second reading. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher, Brandt, and Cook voting aye. Motion carried.

Ordinance No. 8879 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Swisher. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt, Cook and Green voting aye. The ordinance is thereupon declared passed and so endorsed by the President Pro Tem of the Council and approved by the Mayor Pro Tem.

OTHER COUNCIL BUSINESS

Council Member Guthrey said there is a lawsuit with Saline County that could potentially change the County’s classification and asked what impact that would have on the City of Marshall.

City Attorney Elizabeth Bellamy said that is a complicated issue and research would need to be done prior to providing an answer.

City Administrator JD Kehrman said the State of Missouri has separate statutes for cities and counties.

There being no other Council Business, Council Member Swisher made a motion, seconded by Papreck, to enter into executive session concerning legal actions, causes of actions or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; hiring, firing, discipline or promotion of particular employees by a governmental body. RSMo. 610.021 (1,3).

A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook, Green and Papreck voting aye. Motion carried and the meeting went into executive session at 6:52 p.m.

At 8:18 p.m., the Marshall City Council returned to Regular Session with the following members present: Mayor Pro Tem Craig Thompson; Council Members Drew Green, Jim Papreck, Charles Guthrey, John Allen, Nathan Swisher, Dan Brandt and Steve Cook. Mayor Vincent Lutterbie excused absent.

Council Member Cook made a motion, seconded by Allen, to adjourn the meeting. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 8:19 p.m.

Julie A. Lewis
City Clerk