

**CITY COUNCIL MINUTES
FEBRUARY 18, 2025
6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, February 18, 2025, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Vincent Lutterbie; Council Members Drew Green, Jim Papreck, Charles Guthrey, Craig Thompson, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Elizabeth Bellamy and City Clerk Julie Lewis.

Council Member Green made a motion, seconded by Thompson, to adopt the agenda as written. A voice vote was taken with all in attendance in favor. Motion carried.

Council Member Papreck made a motion, seconded by Guthrey, to approve Regular Session Minutes of February 4, 2025. A voice vote was taken with all in attendance in favor. Motion carried.

**MARSHALL ANIMAL SHELTER
PET PRESENTATION**

Mayor Lutterbie said there will not be a pet presentation this evening due to the weather.

COMMITTEE REPORTS

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Thompson reported expenditures, as of January 31, 2025, are at \$7,575,982.47 or 53.28% of budgeted amounts; revenues are at \$5,790,717.53 or 43.23% of budgeted amounts. The budget is starting to even out and should continue to do so. Revenues jumped in January due to property taxes being due by December 31st.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Cook gave the Inspection Department report for the month of January:

Building Permits – 7	Demolition Permits – 2	Plumbing Permits - 5
Electrical Permits – 7	Mechanical Permits – 1	Total Permits – 22

Total Project Cost - \$1,903,387 Permit Fees Collected - \$2,530.75

Code Enforcement Summary for the month of January: 1 citation issued.

Council Member Cook said the next Code Enforcement Hearing will be held on March 12, 2025.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Guthrey said Chief Donnell will be giving the Police Department Annual Report later in the meeting. He would like to note the Police Department answered 29,196 calls for service during 2024.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt reported the Committee met with HDR regarding ag operator contracts at the airport and hopes to have a draft in front of the Council soon. The Committee will meet soon to begin working on a budget for the 2025 street program.

Council Member Green inquired about a computer program for street assessments.

CITY ADMINISTRATOR’S REPORT:

No report.

MAYOR’S REPORT:

No report.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

DISCUSSION REGARDING RECREATIONAL EQUIPMENT

Mayor Lutterbie explained a proposal from Rent.fun that will provide kayak rentals at Amary Lake. The City would pay \$20,000 initially and be reimbursed over the next 5 or 6 years through the rentals. Liability lies with the company providing the kayak rentals. Council will discuss the proposal again on March 4th and a decision will be made.

DISCUSSION AND APPROPRIATE FOLLOW UP

APPOINTMENTS TO PLANNING COMMISSION:

Mayor Lutterbie presented the following appointments for Council consideration and approval:

Planning Commission

Dan Brandt – Re-appointment – Term Expires November 2028

Cody Painter – New Appointment – Term Expires November 2025

Council Member Thompson made a motion, seconded by Allen, to approve the appointments as presented. A voice vote was taken with all in attendance in favor. Motion carried.

APPOINTMENT OF CITY ATTORNEY:

Mayor Lutterbie presented the following appointment for Council consideration and approval:

City Attorney
Elizabeth Bellamy – New Appointment

Council Member Guthrey made a motion, seconded by Brandt, to approve the appointment as presented. A voice vote was taken with all in attendance in favor. Motion carried.

LIQUOR LICENSE

The following liquor license was presented for Council consideration and approval:

Sinalua LLC (Santa Fe) – owner/operator Jose Gutierrez – Liquor by Drink with Sunday Sales

Council Member Brandt made a motion, seconded by Allen, to approve the liquor license as presented. A voice vote was taken with all in attendance in favor. Motion carried.

The following liquor license was presented to Council for consideration and approval:

Break of Dawn Café LLC – owner/operator Josh Lee Zahner – Liquor by Drink

Council Member Green made a motion, seconded by Thompson, to approve the liquor license as presented. A voice vote was taken with all in attendance in favor. Motion carried.

ANNUAL REPORTS

MARSHALL MUNICIPAL UTILITIES ANNUAL REPORT:

Marshall Municipal Utilities General Manager Jeff Bergstrom gave the Marshall Municipal Utilities Annual Report.

Mr. Bergstrom highlighted the following improvement projects for 2023-2024:

North Street Pump Station upgrade and renovation was the largest project of the year coming in at approximately \$3.5 million

Overhaul of MMU generating unit #6

Round 1 of the USDA Broadband ReConnect Grant is complete and Round 2 will begin soon

Marshall Energy Center project – capacity generated from this station will meet the needs of three power pools

Mr. Bergstrom said MMU strives to be a safety-first organization and credits employees with doing a good job staying safe.

MMU has updated their website and now has online bill pay. They continue to look for ways to interact with customers.

Residential time-of-use rates were added this year.

MMU has contributed approximately \$1.7 million back to the City in the form of Electric and Water PILOTS and provided approximately \$310,000 worth of free services.

A copy of Marshall Municipal Utilities annual report is available on MMU's website.

MARSHALL POLICE DEPARTMENT ANNUAL REPORT:

Marshall Police Chief Mike Donnell gave the Marshall Police Department Annual Report.

Officers responded to a little over 29,000 calls for service during 2024. Police incident reports totaled 1,586 with 326 arrests.

Approximately 60% of traffic stops are males and 42% are between the ages of 18 and 29. Just over half of traffic stops are non-residents.

Chief Donnell spoke about annual training requirements for officers. There are two officers currently completing their EMT training.

The Police Department now employs two Qualified Law Enforcement Phlebotomists.

The Police Department has two annual community events – Shop with a Cop and Cops and Bobbers that are funded by donations. There are plans to bring back Coffee with a Cop.

The Police Department received approximately \$156,000 in grant funds for traffic and DWI enforcement, computers and equipment, dispatch and car radios, a TruNarc drug identifier and EMT bags and trauma kits for vehicles.

ORDINANCES

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN EMERGENCY MANAGEMENT AGREEMENT BETWEEN THE CITY OF MARSHALL, MISSOURI, AND SALINE COUNTY, MISSOURI” was given its second reading by title only and put to its final passage and approval upon motion of Green, seconded by Papreck. A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook, Green and Papreck voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8874.

An ordinance entitled “AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN PROPERTY FROM I-L LIGHT INDUSTRIAL DISTRICT TO I-H HEAVY INDUSTRIAL DISTRICT” was given its first reading by title only.

Council Member Guthrey made a motion, seconded by Allen, to approve the first reading. A roll call vote was taken with Thompson, Allen, Swisher, Brandt, Cook, Green, Papreck and Guthrey voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Brandt made a motion, seconded by Green, to take the ordinance to a second reading. A roll call vote was taken with Allen, Swisher, Brandt, Cook, Green, Papreck, Guthrey and Thompson voting aye. Motion carried.

Ordinance No. 8875 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Guthrey, seconded by Thompson. A roll call vote was taken with Swisher, Brandt, Cook, Green, Papreck, Guthrey, Thompson and Allen voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Green asked about snow removal on the airport runway.

Municipal Services Director Randy Cornine said they blade the runway after streets have been done.

There being no other Council Business, Council Member Cook made a motion, seconded by Allen, to adjourn the meeting. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 6:35 p.m.

Julie A. Lewis
City Clerk

