

**CITY COUNCIL MINUTES**  
**JANUARY 21, 2025**  
**6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, January 21, 2025, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Vincent Lutterbie; Council Members Drew Green, Jim Papreck, Charles Guthrey, Craig Thompson, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Elizabeth Bellamy and City Clerk Julie Lewis.

Council Member Papreck made a motion, seconded by Green, to adopt the agenda as written. A voice vote was taken with all in attendance in favor. Motion carried.

Council Member Papreck made a motion, seconded by Allen, to approve the Regular Session Minutes of January 7, 2025. A voice vote was taken with all in attendance in favor. Motion carried.

**PUBLIC HEARING**

Council Member Guthrey made a motion, seconded by Papreck, to open the Public Hearing. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye. Motion carried.

Mayor Lutterbie said the purpose of the Public Hearing is to hear comments or concerns regarding a request by Marshall Municipal Utilities to rezone a tract of land from IL Light Industrial to IH Heavy Industrial located on lots 1 through 6 of block 5, lots 1 through 6 of block 6, all in Seargent's Addition to the City of Marshall, Missouri.

There were no comments or concerns brought forward.

Council Member Green made a motion, seconded by Thompson, to close the Public Hearing. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye. Motion carried.

**COMMITTEE REPORTS**

**PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:**

Council Member Guthrey gave the Police Department report for the month of December, 2024:

<u>Traffic Stops:</u>	139	<u>Warrants:</u>	
Citations	20	Municipal Court	18
Arrests	15		
DWI and Other Traffic	4		

Officers Calls for Service: 1,575    Average of 51 calls per day  
Police Reports Taken: 126    Average of 4.6 reports per day

Arrests: 37

Animal Shelter:

Citations	2	Dogs Adopted	5
Dogs and puppies picked up	22	Cats picked up	0
Cats picked up	4	Cats adopted	2
Dogs Returned to owners	10		

Public Relations:

Remember when you are moving snow on your property, it must stay on your property. Do not move the snow to an adjacent public or private property.

**MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:**

Council Member Brandt reported the Committee will be scheduling a meeting soon.

The Compost Area is currently closed due to weather and will remain closed until the end of January.

**PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:**

Council Member Thompson reported revenues are at \$3,183,269 or 23.76% of budgeted amounts and expenditures are at \$6,252,466 or 43.9% of budgeted amounts. These numbers will even out when the airport project gets reimbursed.

**COMMUNITY DEVELOPMENT AND CODE COMMITTEE:**

Council Member Cook gave the Inspection Department report for the month of December, 2024:

Building Permits – 15	Demolition Permits – 1
Electrical Permits – 3	Mechanical Permits -1
Plumbing Permits – 11	Total Permits – 31
Total Construction Value - \$403,287	Permit Fees Collected - \$801.25

Code Enforcement for December, 2024:

Accumulations/Junk/Debris – 9

Property Maintenance – 5

Unregistered vehicles – 2

Council Member Cook said an Annual Report of Code Enforcement was in the Council packets. There was a total of 187 citations issued during 2024 and most of them have been dealt with.

There will be Board of Building Code Enforcement hearings tomorrow morning at 8:30 a.m.

**CITY ADMINISTRATOR’S REPORT:**

No report.

### **MAYOR'S REPORT:**

Mayor Lutterbie said the demolition of the smokestack is complete and bricks are available to citizens. The bricks will be located in the parking lot next to Amary Lake.

There will be a townhall meeting scheduled for sometime in February regarding the Eastwood Elementary school building.

Rebecca Adams, Tourism Director and Missouri Mainstreet Representative, said there will be a Missouri Mainstreet townhall meeting on March 3, 2025 at the Spainhower School. She gave details of the proposed event and encourage everyone to attend.

### **BUSINESS FROM THE AUDIENCE**

There was no business from the Audience.

### **DISCUSSION AND APPROPRIATE FOLLOW UP**

#### **APPOINTMENT – TOURISM COMMISSION:**

Mayor Lutterbie presented the following appointments to the Tourism Commission for Council consideration and approval:

##### Tourism Commission

Kimberly Thompson – New Appointment – Term Expires June 2027

Andrea Barr – Re-Appointment – Term Expires June 2027

Kyle Renfrow – Re-Appointment – Term Expires June 2027

Council Member Cook made a motion, seconded by Allen, to approve the appointments as presented. A voice vote was taken with all in attendance in favor. Motion carried.

### **RESOLUTION**

A resolution entitled “A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT AND DEED BETWEEN THE CITY OF MARSHALL AND HABITAT FOR HUMANITY OF SALINE COUNTY, INC.” was read by title only.

Council Member Papreck made a motion, seconded by Green, to approve the resolution. A roll call vote was taken with Cook, Green, Papreck, Guthrey, Thompson, Allen, Swisher and Brandt voting aye. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2025-2.

### **ORDINANCES**

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL AND THE MARSHALL-SALINE DEVELOPMENT

CORPORATION” was given its second reading by title only and put to its final passage and approval upon motion of Thompson, seconded by Papreck. A roll call vote was taken with Green, Papreck, Guthrey, Thompson, Allen, Swisher and Brandt voting aye; Cook voting nay. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8868.

MMU General Manager Jeff Bergstrom explained the following three ordinances are needed for a project with MMU and the Missouri Electric Commission.

An ordinance entitled “AN ORDINANCE VACATING A CERTAIN TRACT OF LAND IN THE CITY OF MARSHALL, MISSOURI HEREINAFTER DESCRIBED, WHICH WAS PREVIOUSLY CONVEYED AND DEDICATED TO THE CITY FOR STREET PURPOSES AND RESERVING A UTILITY EASEMENT OVER A PORTION OF SAID TRACT” was given its first reading by title only.

Mayor Lutterbie explained the ordinance authorizes vacating a portion of Grant Avenue.

Council Member Guthrey made a motion, seconded by Brandt, to approve the first reading. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt, Cook and Green voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE VACATING A CERTAIN TRACT OF LAND IN THE CITY OF MARSHALL, MISSOURI, HEREINAFTER DESCRIBED, WHICH WAS PREVIOUSLY CONVEYED AND DEDICATED TO THE CITY FOR STREET PURPOSES AND RESERVING A UTILITY EASEMENT OVER A PORTION OF SAID TRACT” was given its first reading by title only.

Mayor Lutterbie explained the ordinance authorizes vacating a portion of Voorhees Avenue.

Council Member Guthrey made a motion, seconded by Thompson, to approve the first reading. A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook, Green and Papreck voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, VACATING AND DISCONTINUING A PORTION OF A PUBLIC ALLEY IN BLOCK 4 AND 5 OF THE SERGEANT’S ADDITION TO THE CITY OF MARSHALL” was given its first reading by title only.

Council Member Thompson made a motion, seconded by Guthrey, to approve the first reading. A roll call vote was taken with Thompson, Allen, Swisher, Brandt, Cook, Green, Papreck and Guthrey voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 150 OF TITLE I OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF MARSHALL, MISSOURI” was given its first reading by title only.

Council Member Swisher said the ordinance relates to the tourism tax and changes the requirement of quarterly reports to monthly reports.

Tourism Director Rebecca Adams explained the reasons for the proposed changes.

Council Members discussed the process of collecting and enforcing the tourism tax and related regulations.

Council Member Papreck made a motion, seconded by Allen, to approve the first reading. A roll call vote was taken with Allen, Swisher, Brandt, Cook, Green, Papreck, Guthrey and Thompson voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Green made a motion, seconded by Papreck, to take the ordinance to a second reading. A roll call vote was taken with Swisher, Brandt, Cook, Green, Papreck, Guthrey, Thompson and Allen voting aye. Motion carried.

Ordinance No. 8869 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Guthrey, seconded by Thompson. A roll call vote was taken with Brandt, Cook, Green, Papreck, Guthrey, Thompson, Allen and Swisher voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

### **OTHER COUNCIL BUSINESS**

Mayor Lutterbie thanked Randy Cornine, Municipal Services Director, and his crew for their efforts at snow removal.

There being no other Council Business, Council Member Swisher made motion, seconded by Papreck, to enter into Executive Session concerning leasing, purchase or sale of real estate by a public governmental body; hiring, firing, discipline or promotion of particular employees by a governmental body. RSMo. 610.021 (2, 3). A roll call vote was taken with Cook, Green, Papreck, Guthrey, Thompson, Allen, Swisher and Brandt voting aye. Motion carried and the meeting went into Executive Session at 6:35 p.m.

At 8:03 p.m., the Marshall City Council returned to Regular Session with the following members present: Mayor Vincent Lutterbie; Council Members John Allen, Drew Green, Jim Papreck, Charles Guthrey, Dan Brandt, Nathan Swisher, Craig Thompson and Steve Cook.

Council Member Cook made a motion, seconded by Green, to adjourn the meeting. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 8:05 p.m.

Julie A. Lewis  
City Clerk