

CITY COUNCIL MINUTES
SEPTEMBER 17, 2024
6:00 P.M.

The Marshall City Council met in Regular Session at 6:00 p.m. on Tuesday, September 17, 2024, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Vincent Lutterbie; Council Members Jim Papreck, Charles Guthrey, Craig Thompson, John Allen, Nathan Swisher, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Josh Taylor and City Clerk Julie Lewis. Council Member Drew Green absent.

Council Member Brandt made a motion, seconded by Allen, to adopt the agenda as written. A voice vote was taken with all in attendance in favor; Green absent. Motion carried.

Council Member Swisher made a motion, seconded by Guthrey, to approve the Regular Session minutes of September 3, 2024. A voice vote was taken with all in attendance in favor; Green absent. Motion carried.

COMMITTEE REPORTS

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

No report.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Cook gave the Inspection Department report for the month of August:

Building Permits Issued – 26

Demolition Permits Issued– 2

Electrical Permits Issued – 8

Plumbing Permits Issued– 7

Total Permits Issued – 43

Total Construction Value - \$673,365.00

Permit Fees Collected - \$2,907.41

There were 25 citations issued during August for tall grass and weeds.

The Board of Building Code Enforcement will conduct hearings on October 23, 2024 at 8:30 a.m.

The Community Development and Code Committee will meet on November 5, 2024 at 5 p.m.

PUBLIC SAFETY AND PUBLIC RELATIONS COMMITTEE:

There was a Council Work Session at 5 p.m. to discuss the proposed animal ordinance. The Council will be seeking public input regarding the proposed ordinance.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt reported pedestrian crossing lighting will be installed at the intersection of College and Odell. Installation will begin the end of this week or beginning of next and will take about one week.

Annually, crews drive and evaluate all streets in the fall for the upcoming street program; they will begin that process soon.

The Municipal Services Committee will meet on October 1, 2024 at 5:00 p.m.

CITY ADMINISTRATOR’S REPORT:

No report.

Mayor Lutterbie said asbestos abatement work at the smokestack/boiler room is complete. Once all of the final paperwork is received, the demolition bid process will begin.

MAYORS’ REPORT:

Mayor Lutterbie said the Council will need to hold a Special Session to finalize the fiscal year and indicated several dates for the meeting.

Friday, September 27, 2024 at noon is the preferable date for the meeting. Mayor Lutterbie asked Council Members to contact staff if they will need to connect via videoconference.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

DISCUSSION AND APPROPRIATE FOLLOW UP

EVENT REQUEST – MISSOURI VALLEY COLLEGE COMMUNITY STREET DANCE – OCTOBER 26, 2024:

Amanda Linneman, Director of Alumni and Community Engagement, presented a request to close Lafayette Avenue from Arrow Street to Morgan Street on October 24, 2025 for a community street dance in celebration of MVC’s Homecoming weekend.

Council Member Papreck made a motion, seconded by Thompson, to approve the request as presented. A voice vote was taken with all in attendance in favor; Green absent. Motion carried.

APPOINTMENT – SUB-DIVISION AND DEVELOPMENT ADVISORY BOARD:

Mayor Lutterbie presented the following appointments for Council consideration and approval:

Sub-Division and Development Advisory Board:

Randy Cornine – New Appointment – Term is Indefinite

Sheerie Norman – New Appointment – Term is Indefinite

Council Member Brandt made a motion, seconded by Allen, to approve the appointments as presented. A voice vote was taken with all in attendance in favor; Green absent. Motion carried.

BID – DEMOLISH SUBSTANDARD STRUCTURE AT 801 S. APACHE DRIVE:

Bids were received for the demolition of a substandard structure located at 801 S. Apache Drive and it is the recommendation to accept the bid of Gary Morrow in the amount of \$12,450.00.

Council Member Brandt made a motion, seconded by Papreck, to accept the bid of Gary Morrow in the amount of \$12,450.00 for the demolition of a substandard structure located at 801 S. Apache Drive. A voice vote was taken with all in attendance in favor; Green absent. Motion carried.

RESOLUTION

A resolution entitled “A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A TASK ORDER FOR PROFESSIONAL SERVICES WITH ENGINEERING SURVEYS AND SERVICES LLC FOR STORM DRAINAGE ENGINEERING SERVICES” was read by title only.

City Administrator JD Kehrman said the resolution provides for storm water engineering services for an area near Boyd Street.

Council Member Guthrey made a motion, seconded by Papreck, to approve the resolution. A roll call vote was taken with Allen, Swisher, Brandt, Cook, Papreck, Guthrey and Thompson voting aye; Green absent. The resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2024-7.

ORDINANCES

An ordinance entitled “AN ORDINANCE ACCEPTING THE BUDGET FOR 2024-2025 OF THE CITY OF MARSHALL, MISSOURI, AS SUBMITTED BY THE COUNCIL COMMITTEE ON THE FINANCES FOR SAID CITY OF MARSHALL, MISSOURI, AND ESTABLISHING ALL SALARIES AS SET OUT IN SAID BUDGET” was given its second reading by title only and put to its final passage and approval upon motion of Thompson, seconded by Papreck. A roll call vote was taken with Swisher, Brandt, Cook, Papreck, Guthrey, Thompson and Allen voting aye; Green absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8848.

An ordinance entitled “AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, APPROVING THE ANNUAL OPERATING BUDGET FOR THE CITY’S BOARD OF PUBLIC WORKS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Papreck. A roll call vote was taken with Brandt, Cook, Papreck, Guthrey, Thompson, Allen and Swisher voting aye; Green absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8849.

An ordinance entitled “AN ORDINANCE APPROVING AND ADOPTING CERTAIN ADJUSTMENTS TO THE ELECTRIC RATE SCHEDULE APPROVED BY THE CITY OF MARSHALL’S BOARD OF PUBLIC WORKS” was given its second reading by title only.

Council Member Brandt inquired about information for citizens relating to time-of-use rates.

MMU General Manager Jeff Bergstrom said MMU has a comparison tool that can be used when deciding about time-of-use rates. The option can also be changed back at the next billing cycle.

The ordinance was put to its final passage and approval upon motion of Papreck, seconded by Allen. A roll call vote was taken with Cook, Papreck, Guthrey, Thompson, Allen, Swisher and Brandt voting aye; Green absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8850.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND G & M ELECTRICAL & PLBG SERVICES FOR SEWER RELOCATION” was given its first reading by title only.

Council Member Papreck made a motion, seconded by Allen, to take the ordinance to a second reading. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye; Green absent. Motion carried.

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND G & M ELECTRICAL & PLBG SERVICES FOR SEWER RELOCATION” was given its second reading by title only.

Council Member Swisher asked why the ordinance is being read twice in one meeting.

Mayor Lutterbie said he thought the ordinance being read was the appropriation.

There was no motion made after the second reading.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Allen made a motion, seconded by Brandt, to take the ordinance to a second reading. A roll call vote was taken with Papreck, Guthrey, Thompson, Allen, Swisher, Brandt and Cook voting aye; Green absent. Motion carried.

Ordinance No. 8851 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage upon motion of Brandt, seconded by Papreck. A roll call vote was taken with Guthrey, Thompson, Allen, Swisher, Brandt, Cook and Papreck

voting aye; Green absent. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Brandt asked for clarification regarding the Main Street Program. He said the City contributed funding along with the Tourism Commission and another entity but there is a business trying to raise additional funding; he thought it was a done deal.

City Administrator Kehrman said the Tourism Commission will be contacted for clarification.

There being no other Council Business, Council Member Swisher made a motion, seconded by Papreck, to enter into Executive Session concerning leasing, purchase or sale of real estate by a public governmental body. RSMo. 610.021 (2). A roll call vote was taken with Thompson, Allen, Swisher, Brandt, Cook, Papreck and Guthrey voting aye; Green absent. Motion carried and the meeting went into Executive Session at 6:32 p.m.

Council Member Green present at 7:12 p.m.

At 7:23 p.m., The Marshall City Council returned to Regular Session with the following members present: Mayor Vincent Lutterbie; Council Members Drew Green, Jim Papreck, Charles Guthrey, Craig Thompson, John Allen, Nathan Swisher, Dan Brandt and Steve Cook.

Council Member Cook made a motion, seconded by Green, to adjourn the meeting. A voice vote was taken with all in attendance in favor. Motion carried and the meeting adjourned at 7:24 p.m.

Julie A. Lewis
City Clerk