

**TENTATIVE  
CITY COUNCIL AGENDA  
JULY 16, 2024  
6:00 P.M.**

**CITY OFFICE BUILDING  
214 N. LAFAYETTE, MARSHALL, MO 65340**

1. Roll Call
2. Adoption of Agenda
3. Approve or Correct Regular Session Minutes of July 2, 2024
4. Committee Reports
  1. Property, Finance, Budget and Audit Committee
  2. Community Development and Code Committee
  3. Public Safety and Public Relations Committee
  4. Municipal Services and Personnel Committee
  5. City Administrator's Report
  6. Mayor's Report
5. Business from the Audience – Limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Council may approach the microphone and state their Name and comments.
6. Set 2024-2025 Tax Levy Public Hearing for August 20, 2024
7. Event Request – Shopping Under the Sun
8. Resolution
  1. Execute a Supplemental Agreement Between the City of Marshall and HDR Engineering, Inc.
9. Ordinances
  1. Execute State Block Grant Agreement Between the City of Marshall and the Missouri Highways and Transportation Commission for a Grant Project Related to the Marshall Municipal Airport
  2. Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials
  3. Appropriation
10. Other Council Business
11. Executive Session Concerning Legal Actions, Causes of Action or Litigation Involving a Public Governmental Body and any Confidential or Privileged Communications between a Public Governmental Body or its Representatives and its Attorneys; Leasing, Purchase or Sale of Real Estate by a Public Governmental Body. RSMo. 610.021(1,2)
12. Adjourn

POSTED 7/12/2024  
11:45 a.m.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A SUPPLEMENTAL AGREEMENT BETWEEN THE CITY OF MARSHALL AND HDR ENGINEERING, INC.**

**WHEREAS**, the City of Marshall (“City”) and HDR Engineering, Inc., previously entered into a contract (the “Contract”) for engineering services dated on or about July 18, 2023; and

**WHEREAS**, the City desires to supplement its agreement with HDR Engineering.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Marshall, Missouri, that the Mayor of the City of Marshall, Missouri, is hereby authorized to execute on behalf of said City a Supplemental Agreement No. 1 with HDR Engineering, Inc., for the work as specified in said Supplemental Agreement, which is attached hereto as Exhibit A.

**ADOPTED** by the Council of the City of Marshall, Missouri, this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
President

**APPROVED** by the Mayor this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

**FILED** this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A STATE BLOCK GRANT AGREEMENT BETWEEN THE CITY OF MARSHALL AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR A GRANT PROJECT RELATED TO THE MARSHALL MUNICIPAL AIRPORT**

**WHEREAS**, the City of Marshall (“City”), desires to enter into a State Block Grant Agreement with the Missouri Highways and Transportation Commission and the Missouri Department of Transportation for the purpose of reconstructing a taxiway and making apron improvements at the Marshall Municipal Airport.

**BE IT ORDAINED** by the Council of the City of Marshall, Missouri, as follows:

**Section 1.** The Mayor of the City of Marshall, Missouri, is hereby authorized to execute on behalf of said City a State Block Grant Agreement with the Missouri Highways and Transportation Commission for the provision of grant funds to the City of Marshall, Missouri, for the purpose of taxiway reconstruction and apron improvements at the Marshall Municipal Airport, identified as Project No. 23-018B-1 in said Agreement, which is attached hereto as Exhibit A.

**Section 2.** This Ordinance shall be in full force and effect upon final passage and approval.

**PASSED** by the Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
President

**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

**FILED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF MARSHALL, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS**

**BE IT ORDAINED** by the Council of the City of Marshall, Missouri as follows:

**Section 1. Declaration of Policy.** The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

**Section 2. Conflicts of Interest.**

- a. All elected and appointed officials, as well as employees of the City, must comply with conflict of interest statutes under Chapter 105 of the Missouri Revised Statutes as well as any other state law governing official conduct.
- b. Any member of the Council of the City who has a “substantial personal or private interest” in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the Clerk of such body and such disclosure shall be recorded in the ethics disclosure journal of the City as established by the Clerk. Substantial personal or private interest is defined as ownership by the individual, the individual’s spouse, or the individual’s dependent children, whether singularly or collectively, directly or indirectly, of: (1) ten percent (10%), or more, of any business entity; or (2) an interest having a value of Ten Thousand Dollars (\$10,000.00) or more; or (3) the receipt by the individual, the individual’s spouse, or the individual’s dependent children, whether singularly or collectively, of a salary, gratuity, or other compensation or remuneration of Five Thousand Dollars (\$5,000.00) or more, per year, from any individual, partnership, organization, or association within any calendar year.

**Section 3. Disclosure Reports.** Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel, if any, shall disclose the following information by May 1, or by the appropriate deadline as referenced in Section 105.487, RSMo., if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of Five Hundred Dollars (\$500.00), if any, that such person had with the City, other than compensation received as an employee or

payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City.

- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of Five Hundred Dollars (\$500.00), if any, that any business entity in which such person had a substantial interest, had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.
- c. The chief administrative officer and the chief purchasing officer for the City, and candidates or applicants for those offices, also shall disclose in writing, by May 1, or by the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:
  - 1. The name and address of each of the employers of such person from whom income of One Thousand Dollars (\$1,000.00), or more, was received during the year covered by the statement;
  - 2. The name and address of each sole proprietorship that he or she owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he or she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely-held corporation or limited partnership in which the person owned ten percent (10%), or more, of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent (2%), or more, of any class of outstanding stock, limited partnership units or other equity interests; and
  - 3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

#### **Section 4. Filing of Reports.**

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:
  - 1. Every person required to file a financial interest statement shall file the statement annually, not later than May 1, and the statement shall cover the calendar year ending the immediately preceding December 31; provided

that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement;

2. Each person appointed to office shall file the statement within thirty (30) days of such appointment or employment covering the calendar year ending the previous December 31; and
  3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen (14) days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve (12) months prior to the closing date of filing for candidacy.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the City and the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

**Section 5. Filing of Ordinance.** A certified copy of this Ordinance, adopted prior to September 15, shall be sent within ten (10) days of its adoption to the Missouri Ethics Commission.

**Section 6. Effect on Other Ordinances.** That, in all other respects, the Code of Ordinances of the City of Marshall shall be and remain unchanged.

**Section 7. Effective Date.** This Ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

**PASSED** by the Council of the City of Marshall, Missouri, this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
President

**APPROVED** by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor

**FILED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS.

BE IT ORDAINED by the Council of the City of Marshall, Missouri, as follows:

SECTION I. There is hereby appropriated out of the different funds as follows:

GENERAL FUND	\$ 191,569.43
SANITATION FUND	79,292.58
LIBRARY FUND	9,710.99
BAND FUND	13,493.72
PARK FUND	64,306.01
ARPA	374,596.67
STREET FUND	53,376.15
AIRPORT OPERATING FUND	1,150.68
TOURISM	2,483.31
MARTIN COMMUNITY CENTER	3,613.99
HAB CENTER FUND	-
PARK CAPITAL IMPROVEMENT	405.32
SOUTH ODELL SEWER	-
ECONOMIC DEVELOPMENT	-
WATER OPERATING FUND	\$ 189,327.12
ELECTRIC OPERATING FUND	1,634,925.07
SEWER REVENUE FUND	204,559.02
INTERNET OPERATING FUND	105,987.74
NATURAL GAS OPERATING FUND	326.56
ELECTRIC CONSUMER DEPOSIT FUND	-
SEWER EQUIPMENT FUND	-
WATER SEGREGATED	-

SECTION II. The City Clerk is hereby instructed to make out warrants in favor of the respective parties set out in the hereto attached lists and when said warrants are properly signed to deliver them to the proper parties.

PASSED by the City Council of the City of Marshall, Missouri, this 16TH day of JULY, 2024.

\_\_\_\_\_  
President of the City Council

APPROVED by the Mayor of the City of Marshall, Missouri, this 16TH day of JULY, 2024.

\_\_\_\_\_  
Mayor

FILED this 16TH day of JULY, 2024.

\_\_\_\_\_  
City Clerk