

**CITY COUNCIL MEETING
FEBRUARY 7, 2022
6:00 P.M.**

The Marshall City Council met in regular session at 6:00 p.m. on Monday, February 7, 2022 in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Robert Ashford, Charles Guthrey, Craig Thompson, Dan Brandt and Phesa Wright; City Administrator JD Kehrman, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Guthrey made a motion, seconded by Arends, to approve the agenda. A roll call vote was taken with Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Craig Thompson, to approve the Regular Session minutes of January 18, 2022. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends, Leon Thompson and Ashford voting aye. Motion carried.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following storm water tip:

Get Involved. Attend Local Public Meetings To Find Out More About How You Can Prevent Stormwater Pollution.

During winter storms, it is recommended to plow or shovel as much as you can instead of using salt.

Curbside refuse pick up has returned to the normal schedule. Wards 3 and 4 will be able to put out double the limit this week. If you have questions, contact Municipal Services at 886-3945.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Arends reported the City is 4 months or 33% of the way through the budget year with revenues at 47% of what was budgeted which is 14 percentage points to the good. Revenue is currently at \$5,623,103.

Expenditures are at 26% of what was budgeted with \$3,119,392 spent thus far. The budget is looking great.

The annual audit report was included in the packet. The auditors made some suggestions and Council will be working with the City Administrator concerning those suggestions.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Leon Thompson indicated there were some software issues that are being worked through so he doesn't have a report this evening.

The Board of Building Code Enforcement will conduct hearings on February 17, 2022 at 8:30 a.m.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hendrix gave the Fire Department report for the month of January:

| | |
|--------------------------------------------------------|-----------------------------|
| Total Incidents – 48 (15 being medical assist and EMS) | Burn Permits - 8 |
| Training Hours – 5462 | Smoke Detector Installs – 2 |

Fire Safety Tips:

- Make a home escape plan. Draw a map of your home showing all doors and windows. Discuss the plan with everyone in your home
- Know at least two ways out of every room, if possible. Make sure all doors and windows leading outside open easily
- Have an outdoor meeting place a safe distance from the home where everyone should meet.
- Practice your home fire drill at night and during the day with everyone in your home, twice a year
- Practice using different ways out
- Teach children how to escape on their own in case you can't help them
- Close doors as you leave (Closed doors may slow the spread of smoke, heat and fire)
- If the smoke alarm sounds, GET OUT AND STAY OUT. Never go back inside for people and pets
- If you have to escape through smoke, GET LOW AND GO under the smoke to your way out
- Call the Fire Department from outside of your home

CITY ADMINISTRATOR'S REPORT:

City Administrator Kehrman gave a summary of the recent snow event and will email a copy to Council Members.

He thanked Municipal Services crews and leaders for their excellent response especially with being short handed and having several new employees. A few equipment issues arose; however, they were remedied quickly. Crews have begun to remove the large snow piles around the square.

Thank you to the Fire Chief and Police Chief for their constant communications. There were no complications, damages or injuries.

MAYOR’S REPORT:

Mayor Schwetz reported she attended two meetings with a focus on economic development. The Central Missouri Board of Realtors conducted a meeting on January 25th and the Council held a Special Session with BOPW members on February 3rd.

MARSHALL MUNICIPAL UTILITIES ANNUAL REPORT

Marshall Municipal Utilities General Manager Jeff Bergstrom gave the MMU 2021 Annual Report.

Mr. Bergstrom hi-lighted the top stories for 2021 including power plant demolition, winter storm Uri and flood damages. He commended MMU staff for continuing operations during the extreme temperatures. A complete copy of the report is on file in the City Clerk’s office.

Council Members asked questions relating to the annual report.

DISCUSSION AND APPROPRIATE FOLLOW UP

MARSHALL CHAMBER OF COMMERCE EVENT REQUEST:

The Marshall Chamber of Commerce is requesting permission to have three events on the square in 2022:

- Wine Walk on the Square – May 14, 2022
- Trick or Treating on the Square – October 20, 2022
- Christmas Parade – December 2, 2022

They are requesting to close all four corners of the square for each event and to suspend Section 600.070(G) – Drinking in Public – of the Code of Ordinances for the Wine Walk.

Council Member Arends made a motion, seconded by Ashford to approve the request as presented. A roll call vote was taken with Craig Thompson, Brandt, Wright, Hendrix, Arends, Leon Thompson, Ashford and Guthrey voting aye. Motion carried.

ORDINANCES

An ordinance entitled “AN ORDINANCE AUTHORIZING AND DIRECTING THE BOARD OF PUBLIC WORKS OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT WITH BURNS & MCDONNELL ENGINEERING COMPANY, INC. FOR THE PROVISION OF ENGINEERING SERVICES” was given its first reading by title only.

MMU General Manager Jeff Bergstrom explained the ordinance will provide for engineering services related to wastewater collection system flow monitoring.

Council Member Ashford made a motion, seconded by Kirk, to approve the first reading of the ordinance.

A roll call vote was taken with Brandt, Wright, Hendrix, Arends, Leon Thompson, Ashford, Guthrey and Craig Thompson voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE ADOPTING A REVISED ZONING DISTRICT MAP FOR THE CITY OF MARSHALL” was given its first reading by title only.

Code Official Mike Morgan indicated there is an issue with the map attached to the ordinance and he would like to request no action be taken this evening.

Council Member Brandt made a motion, seconded by Guthrey, to table the ordinance.

A roll call vote was taken with Hendrix, Arends, Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt and Wright voting aye. Motion carried.

An ordinance entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its first reading by title only.

Council Member Hendrix made a motion, seconded by Arends, to take the ordinance to a second reading. A roll call vote was taken with Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix and Arends voting aye. Motion carried.

Ordinance No. 8664 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Leon Thompson. A roll call vote was taken with Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends and Leon Thompson voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Arends said his career work load will be doubling due to some changes within his company therefore, regrettably he must withdraw his name from the upcoming Municipal Election for Ward II Council Member. The position of Council Member requires time and effort. He will continue to serve as Ward II Council member until April.

Council Member Arends said he serves as the City of Marshall representative on the Marshall Saline Development Corporation Board and will be resigning that position at the end of tomorrow’s MSDC meeting. He would like to recommend City Administrator JD Kehrman be appointed as the City of Marshall representative.

Council Member Arends made a motion, seconded by Brandt, to appoint City Administrator JD Kehrman as the City of Marshall representative on the Marshall Saline Development Corporation Board. A roll call vote was taken with Craig Thompson, Brandt, Wright, Hendrix, Arends, Leon Thompson, Ashford and Guthrey voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Ashford, to go into Executive Session pursuant to RSMo. 610.021 (1,2) concerning legal actions, causes of actions or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body with the meeting being adjourned at the completion of such session. A roll call vote was taken with Leon Thompson, Ashford, Guthey, Craig Thompson, Brandt, Wright, Hendrix and Arends voting aye. Motion carried and the meeting went into Executive Session at 6:35 p.m. and adjourned at 7:36 p.m.

Julie A. Lewis, City Clerk