

**CITY COUNCIL MINUTES
DECEMBER 5, 2022
6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Monday, December 5, 2022, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Dewey Hendrix; Council Members Leon Thompson, Drew Green, Robert Ashford, Charles Guthrey, Craig Thompson, Dan Brandt and Steve Cook; City Administrator JD Kehrman, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Leon Thompson made a motion, seconded by Craig Thompson, to adopt the agenda as written. A roll call vote was taken with Green, Ashford, Guthrey, Craig Thompson, Brandt, Cook and Leon Thompson voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Ashford, to approve the Regular Session Minutes of November 21, 2022. A roll call vote was taken with Green, Ashford, Guthrey, Craig Thompson, Brandt, Cook and Leon Thompson voting aye. Motion carried.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Ashford reported a total of 22 permits were issued by the Inspection Department during the month of November with a total construction value of \$257,320. A total of 10 nuisance violations were issued during November.

The Board of Building Code Enforcement will conduct hearings on December 15, 2022 at 8:30 a.m. at City Hall.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Guthrey reported the Fire Department incidents totaled 66 during the month of November with most of those being medical assists.

Fire fighters completed 5400 hours of training including Officers Training, Basic Fire Fighting and Hazardous Materials training.

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following Storm Water Tip:

Don't spill gasoline while refueling your car. When the pump shuts off, stop refueling!
Do not top off your tank.

Curbside yard waste pick-up will end on December 15, 2022.

A proposal for Airport fees will be submitted to MoDOT and FAA. The Municipal Services Committee will meet after the proposal has been submitted.

Council Member Brandt said he received a memo from City Clerk Julie Lewis regarding the annual LAGERS conference. Ms. Lewis attended as the Employer Representative and Park Director Chad Unterreiner attended as the Employee Representative. LAGERS is a local government employees retirement system with over \$10 billion in assets and is over 96% funded.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Leon Thompson reported November's expenses at \$958,043 and November's revenue at \$751,400. Year-to-date expenses are at \$2,305,169 and year-to-date revenues are at \$2,077,828.

The Budget Committee met last week to review the Fire Department budget and capital expenditures. Purchases for airpaks and bottles were approved as well as purchases for helmets and gear in order to get the items prior to price increases.

CITY ADMINISTRATOR:

City Administrator JD Kehrman reported advertising for bids will begin next week for milling, asphalt overlay, slurry and crack sealing, hay harvesting at the Habilitation Center and hay harvesting at the airport. Bids will be opened January 10, 2023 at 2 p.m.

The College St. sidewalk project and the High St. truck route project are still in the engineering phase and will be bid out once the engineering phase is complete.

Mr. Kehrman introduced Aaron Gibson as the new Code Inspector and Anmarie Gibson as Communications and Human Resources.

MAYOR'S REPORT:

Mayor Hendrix reminded everyone that election filing begins tomorrow morning at 8 a.m. and closes December 27, 2022 at 5 p.m.

ORDINANCES

An ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF MARSHALL AND PAUL MARTIN LAW LLC, FOR THE PROVISION OF LEGAL SERVICES" was given its second reading by title only.

Council Member Green asked for clarification on the types of legal services to be provided.

City Administrator JD Kehrman said records requests are an example; they will provide additional review, if needed, on legal matters relating to general municipal law.

Council Member Green stated he is trying to be a good steward of citizen's money and feels the City could find someone cheaper.

The ordinance was put to its final passage and approval upon motion of Leon Thompson, seconded by Ashford. A roll call vote was taken with Brandt, Cook, Leon Thompson, Ashford, Guthrey and Craig Thompson voting aye; Green voting nay. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8720.

An ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI TO EXECUTE A CONTRACT BETWEEN THE CITY OF MARSHALL AND THE MARSHALL-SALINE DEVELOPMENT CORPORATION" was given its first reading by title only.

City Administrator Kehrman explained this is an annual contract and there were no changes from last year.

Council Member Cook asked what the City gets in return for their contribution.

City Administrator Kehrman said MSDC markets Marshall for economic development opportunities. Other entities within Marshall such as MMU and private investors contribute funding as well.

Council Members discussed MSDC's efforts regarding economic development.

Council Member Brandt made a motion, seconded by Ashford to approve the first reading of the ordinance. A roll call vote was taken with Ashford, Guthrey, Craig Thompson, Brandt and Green voting aye; Cook and Leon Thompson voting nay. Motion carried.

An ordinance entitled "AN ORDINANCE ESTABLISHING GUIDELINES FOR OFFICIALS INVOLVED IN THE ACTIVITIES OF THE CITY OF MARSHALL, MISSOURI" was given its first reading by title only.

Council Member Green asked for clarification regarding this ordinance.

City Counselor Josh Taylor explained there is interest in creating a code of conduct similar to what other cities have and this is one of the first steps.

Council Member Ashford made a motion, seconded by Guthrey, to approve the first reading of the ordinance. A roll call vote was taken with Craig Thompson, Brandt, Cook, Leon Thompson, Green, Ashford and Guthrey voting aye. Motion carried.

An ordinance entitled "AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS" was given its first reading by title only.

Council Member Guthrey made a motion, seconded by Craig Thompson, to take the ordinance to a second reading. A roll call vote was taken with Cook, Leon Thompson, Green, Ashford, Guthrey, Craig Thompson and Brandt voting aye. Motion carried.

Ordinance No. 8721 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Brandt, seconded by Ashford. A roll call vote was taken with Cook, Leon Thompson, Green, Ashford, Guthrey, Craig Thompson and Brandt voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Green discussed the newly passed ordinance amending on-street parking in relation to signage and enforcement.

There being no other Council Business, Council Member Leon Thompson made a motion, seconded by Ashford, to adjourn the meeting. A roll call vote was taken with Green, Ashford, Guthrey, Craig Thompson, Brandt, Cook and Leon Thompson voting aye. Motion carried and the meeting adjourned at 6:28 p.m.

Julie A. Lewis
City Clerk