

**CITY COUNCIL MEETING
MARCH 7, 2022
6:00 P.M.**

The Marshall City Council met in Regular Session at 6:00 p.m. on Monday, March 7, 2022, in the Council Chambers of the City Office Building, 214 N. Lafayette, Marshall, MO 65340, with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Robert Ashford, Charles Guthrey, Craig Thompson, Dan Brandt and Phesa Wright; City Administrator JD Kehrman, City Counselor Josh Taylor and City Clerk Julie Lewis.

Council Member Hendrix made a motion, seconded by Craig Thompson, to approve the agenda. A roll call vote was taken with Hendrix, Arends, Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt and Wright voting aye. Motion carried.

Council Member Brandt made a motion, seconded by Leon Thompson, to approve the Regular Session minutes of February 22, 2022. A roll call vote was taken with Arends, Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt, Wright and Hendrix voting aye. Motion carried.

BUSINESS FROM THE AUDIENCE

There was no business from the audience.

COMMITTEE REPORTS

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE:

Council Member Brandt gave the following Storm Water Tip:

Stormwater runoff is rain water or snow melt that does not soak into the ground, but flows directly into a storm drain and then a waterway. Do your part to keep pollution out of stormwater, and out of our waterways.

Council Member Brandt gave the following update on the status of the City of Marshall Stormwater Program:

UPDATE ON THE STATUS OF THE CITY OF MARSHALL
STORMWATER PROGRAM (MARCH 2022)

As you may remember, the City applied for a Municipal Separate Sewer (MS4) permit renewal last March. This permit was issued by MDNR in November. In both the old and the new permit, the City is required to take steps for reducing pollution from stormwater runoff. These steps are divided in six areas: public outreach and education, public involvement, illicit discharge detection and elimination, construction site runoff control, post construction runoff control and good housekeeping in municipal operations. A new requirement is to provide the City Council with an annual update on the status of the program.

For many years, the City has had an active public outreach and education program where we have distributed information about stormwater quality protection through several mediums to several audiences. We continue to encourage our residents to properly manage and dispose of yard waste, pet waste, household hazardous waste, litter and to always remember “Only rain To the drain”. We have utilized many of the free educational resources provided by the Missouri Stream Teams as we educate the public about water quality protection. The City also requested public comment on the development of the renewal application as required under the permit.

A MDNR audit in the middle of the last year brought to our attention the need to update our stormwater outfall map based on an updated definition of an outfall. We worked with our consultant to complete this work in the fall. She also assisted us in documenting better dry weather field screening procedures and what we would test for to help us eliminate possible illicit discharges.

As you know, in late 2021, we passed the updated stormwater ordinance which made sure we were meeting current permit requirements. We will be working with our consultant to train staff on the implementation of the ordinance. This will include training on dry weather field screening of stormwater outfalls, construction site inspections, detention basin inspections, and municipal facility inspections for protection of water quality.

The City continues training existing staff and new hires on good housekeeping procedures for stormwater quality protection. We also work to reduce pollutants on the roads by performing regular street sweeping, litter pickup, and storm sewer system maintenance. MMU updates the City routinely with ongoing maintenance projects and CCTV inspections of the wastewater system to insure that their collection system is in proper working order. We will continue to review our municipal operations to ensure we are operating within the best manageable practice possible.

Council Member Brandt gave a brief update of the mill and overlay program. The contractor has agreed to add additional streets using the same pricing. The work will be done during the end of May and beginning of June.

PROPERTY, FINANCE, BUDGET AND AUDIT COMMITTEE:

Council Member Craig Thompson reported revenues are at \$6,272,961 or 56% of what was budgeted and expenditures are at \$3,872,199 or 32.5% of what was budgeted. The end of March marks the end of the second quarter and everything looks great.

COMMUNITY DEVELOPMENT AND CODE COMMITTEE:

Council Member Leon Thompson gave the Inspection Department report for the month of February:

Permits Issued:

Abandoned/Vacant Property – 1

Demolition – 2

Plumbing – 4

Total Construction Value - \$1,306,796.00

Building – 15

Electrical – 7

Total Permits Issued – 29

Total Permit Fees Collected - \$1,471.75

Code Enforcement Summary:
Accumulations/Junk/Debris – 1
Unregistered/Junk Vehicles – 3
Total Notices Sent – 12

Property Maintenance – 1
Vacant/Abandoned Property – 7

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE:

Council Member Hendrix gave the Fire Department report for the month of February:

The Fire Department responded to 55 incidents with the bulk of those being medical and EMS assists.

Training Hours – 5,534

Burn Permits – 6

Safety Tips:

Hoarding is the persistent difficulty discarding personal possessions.

Cooking is unsafe if flammable items are close to the stove or oven.

Heating units may be too close to things that can burn.

Heating units may tip over if on an unstable surface.

Pests can chew on electrical wiring.

Smoking materials in a home with excess clutter can be dangerous

Exits and pathways can be blocked and will hinder escape in case of fire.

Clutter increases fire load, increases the weight of clutter when water is used to extinguish the fire, promoting collapse of the structure.

Impedes firefighter ability to move through the house to rescue people and pets.

Clutter makes it harder to enter and remove patients who need medical attention.

Hoarding makes it impossible to keep house rodent and pest free, mold from growing, and having a sanitary living space for you and your family.

CITY ADMINISTRATOR:

City Administrator Kehrman reported on the following:

- Website development work is continuing on an accessible, user friendly site
- Contract with MPS for use of the Martin Community Center will expire the end of March
- Attended a tour of the Nicholas Beazley Aviation Museum and met with the Berlins
- Military Advisory Committee met today, meeting went well
- Participated in a Department of Economic Development webinar regarding ARPA funding clarification
- Will attend an MSDC meeting on Tuesday to discuss ARPA funds usage
- Demolition of the old IGA building will begin on March 14th.

MAYOR'S REPORT:

No report from Mayor Schwetz.

**MARSHALL MUNICIPAL UTILITIES
PEER REVIEW PRESENTATION**

Mayor Schwetz introduced Chuck Bryant, Ewell Lawson and Randy Norden of the Missouri Public Utility Alliance.

Chuck Bryant presented the Peer Review to the City Council Members and spoke about the overall observations, suggested best practices and areas for general improvement.

Council Members participated with questions regarding the review.

A copy of Marshall Municipal Utilities Peer Review Report is on file in the City Clerk's office.

DISCUSSION AND APPROPRIATE FOLLOW UP

Mayor Schwetz presented the following Liquor Licenses for Council consideration and approval:

Los Compitas – Marie McSparin, Managing Officer, Liquor By Drink with Sunday Sales

Council Member Brandt made a motion, seconded by Hendrix, to approve the Liquor License as presented. A roll call vote was taken with Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix and Arends voting aye. Motion carried.

Mi Jalisco, LLC – Jose Dela Torre Plascencia, Managing Officer, Liquor By Drink with Sunday Sales

Council Member Arends made a motion, seconded by Craig Thompson, to approve the Liquor License as presented. A roll call vote was taken with Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends and Leon Thompson voting aye. Motion carried.

ORDINANCES

An ordinance entitled "AN ORDINANCE ADOPTING A REVISED ZONING DISTRICT MAP FOR THE CITY OF MARSHALL" was given its second reading and put to its final passage and approval upon motion of Brandt, seconded by Leon Thompson. A roll call vote was taken with Ashford, Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends and Leon Thompson voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Ordinance No. 8667.

An ordinance entitled "AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS" was given its first reading by title only.

Council Member Ashford made a motion, seconded by Hendrix, to take the ordinance to a second reading. A roll call vote was taken with Guthrey, Craig Thompson, Brandt, Wright, Hendrix, Arends, Leon Thompson and Ashford voting aye. Motion carried.

Ordinance No. 8668 entitled “AN ORDINANCE MAKING THE APPROPRIATION FOR THE PAYMENT OF ACCOUNTS OUT OF THE DIFFERENT CITY FUNDS” was given its second reading by title only and put to its final passage and approval upon motion of Hendrix, seconded by Arends. A roll call vote was taken with Craig Thompson, Brandt, Wright, Hendrix, Arends, Leon Thompson, Ashford and Guthrey voting aye. The ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

There being no other Council Business, Council Member Brandt made a motion, seconded by Arends, to go into Executive Session pursuant to RSMo. 610.021 (1,2) concerning legal actions, causes of actions or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate by a public governmental body. A roll call vote was taken with Brandt, Wright, Hendrix, Arends, Leon Thompson, Ashford, Guthrey and Craig Thompson voting aye. Motion carried and the meeting went into Executive Session at 7:12 p.m.

REGULAR SESSION

The Marshall City Council returned to Regular Session at 7:30 p.m. with the following members present: Mayor Julie M. Schwetz; Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Robert Ashford, Charles Guthrey, Craig Thompson, Dan Brandt and Phesa Wright; City Administrator JD Kehrman, City Counselor Josh Taylor and City Clerk Julie Lewis.

RESOLUTION

A resolution entitled “A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF MARSHALL, MISSOURI, TO EXECUTE A CONTRACT FOR THE PURCHASE OF REAL PROPERTY IN THE CITY OF MARSHALL” was read by title only.

Council Member Arends made a motion, seconded by Ashford, to approve the resolution. A roll call vote was taken with Wright, Hendrix, Arends, Leon Thompson, Ashford, Guthrey, Craig Thompson and Brandt voting aye. The Resolution is thereupon declared passed and so endorsed by the President of the Council, approved by the Mayor and numbered Resolution No. 2022-2.

Council Member Craig Thompson made a motion, seconded by Hendrix, to adjourn the meeting. A roll call vote was taken with Hendrix, Arends, Leon Thompson, Ashford, Guthrey, Craig Thompson, Brandt and Wright voting aye. Motion carried and the meeting adjourned at 7:35 p.m.

Julie A. Lewis, City Clerk