

CITY COUNCIL WORK SESSION
JANUARY 10, 2022
5:00 P.M.

The Members of the Marshall City Council met for a work session at 5:00 p.m. on Monday, January 10, 2022, at the Marshall Memorial Municipal Airport at 1945 S. Odell, Marshall, MO 65340, with the following members present: Mayor Julie M. Schwetz, Council Members Dewey Hendrix, Kirk Arends, Leon Thompson, Robert Ashford, Charles Guthrey, Craig Thompson and Dan Brandt; City Administrator JD Kehrman and City Clerk Julie Lewis. Council Member Phesa Wright excused absent.

Mayor Schwetz welcomed everyone in attendance and said this is the first work session with City Administrator JD Kehrman. Mayor Schwetz said she will be discussing the City Council goals.

Administrative fees for the various city departments were discussed. The Council discussed an annual transfer in lieu of administrative fees. The annual transfer funds would potentially happen on an “as needed” basis and would be utilized for economic development. The annual transfer could be in the range of 1% to 1.5% of gross revenues.

Council Members indicated the need to focus on economic development as a way to grow Marshall. There has been very little growth within the last several decades.

Mayor Schwetz spoke about the Brunswick Building. The Nash Group was unable to get the MHDC application for funding approved. Troy Nash has been invited to the next Council meeting to provide an update on the property and answer any questions.

The property currently meets several of the requirements to be put on the vacant property registration list.

Council Member Ashford said there is a need to develop more work force housing as opposed to subsidized housing. If the City could obtain the property for free then the building could be demolished and the property divided into sellable lots.

Watermill Estates, located at Morrow and Lincoln, was discussed as a mid-term goal. Installing a sewer main will be a big cost, however, there may be grant funds available and it may be possible to use some of the ARPA funds as well.

Council Member Ashford said there are several developers that are interested in the project; having the sewer main in place will make the project even more attractive to potential developers.

Final plat approval will be the next step; the City will then need to determine if a sewer main should be installed or if that is left to a developer to complete.

Council Members discussed the Airport Master Plan in relation to the development of a Business Park at the airport.

City Administrator Kehrman said he would like to propose a general services agreement with HDR so that the same engineers see the project through to completion.

Council Members discussed the demolition project happening at the old IGA building. The asbestos removal has been completed and demolition will begin soon.

Mayor Schwetz inquired about the new fuel system and moving Municipal Services from their Odell location. These items are still being worked on.

Council Members discussed property maintenance and nuisance procedures. Administrator Kehrman said he is working on requirements for the vacant position.

Council Member Arends inquired about the positions of Finance Director and Human Resources.

Council Member Ashford inquired about the Maintenance position.

City Administrator Kehrman said those positions remain a priority.

Council Members discussed meeting with the Board of Public Works soon after Council has received requested information from MMU. The requested information has not been received at this time.

Council Members discussed Marshall Public Schools in relation to the development of the former Habilitation Center site. Working with the school and development of the site will be added to the goals list.

Council Member Hendrix said Kurtis Gregory is assisting him at the state level regarding a public safety sales tax.

City Administrator Kehrman noted staff is developing a social media site to be used to market ourselves to the community. Staff is also working on a proposal regarding the live stream broadcasting of City Council meetings.

Council Member Ashford asked about the proposed walking trails at the Habilitation Center.

Administrator Kehrman said he has had conversations regarding safety aspects of the walking trails as well as meeting ADA requirements.

City Administrator Kehrman spoke about the need to update or re-write the City's Master Plan. Setting up a group of community leaders to assist with the development would be an option.

The members of the Marshall City Council made no decisions during the work session.

The work session ended at 7:10 p.m.

Julie A. Lewis
City Clerk